



AGENDA

Community Advisory Commission

Wednesday, January 3, 2018
Milpitas City Hall, Committee Meeting Room
455 E. Calaveras Blvd.
7:00 PM

- I. Roll Call:** Syed Mohsin, Thelma Batilo, Mike Bilbao, Ashish Kathapurkar, Oscar Leon, Michelle Manassau, Jose Rosario, Ashok Sharma, Van Lan Truong
Alternates: Michael Lee, George Chen, Vishal Gandhi
- II. Seating of Alternates:**
- III. Pledge of Allegiance:**
- IV. Approval of Agenda:** January 3, 2018
- V. Approval of Minutes:** December 6, 2017
- VI. Public Forum**

Members of the audience are invited to address the Commission on any subject not on tonight's agenda. Speakers are asked to supply their name and address for the record. Each person wishing to speak on an item before the CAC at a regular or special meeting shall be permitted to be heard once for a maximum of three minutes. Commissioners cannot respond to issues brought forward, but may request that the matter be placed on the agenda of a future meeting.

- VII. Announcements**
- VIII. Liaison Report:** Vice Mayor Marsha Grilli
- IX. Business Items**

A. Election of Chair and Vice Chair

Per the CAC bylaws, the Chair and Vice Chair are to be selected at the first meeting of every calendar year.

Recommendation: Select a Chair and Vice Chair

B. Town Hall Meeting

See minutes from last meeting - This item will be discussed at the next meeting to discuss the program, commissioner attendance, and refreshments.

Recommendation: Discuss meeting logistics

C. Spring Cleaning Day

This annual cleanup is scheduled for March 3, 2018 and Milpitas Cares will be participating. The CAC has yet to select a location and Vice Chair Batilo requested that the subcommittee propose some sites. Milpitas Cares needs to know the site to start signing up volunteers for the cleanup.

Recommendation: Hear subcommittee recommended sites and select a site for the event.

D. CAC Budget

This item was deferred from the last meeting. The budget subcommittee presented proposals for budget expenditures which were discussed at the last meeting.

Recommendation: Discuss budget expenditures.

E. Milpitas Gateway Sign

This item was deferred from the last meeting. The CAC has shown interest in developing gateway signs in the City. The subcommittee was tasked in exploring the feasibility of gateway signs.

Recommendation: Receive subcommittee update regarding the Milpitas Gateway sign.

F. CDBG Public Hearing Process/Workshop

The CAC holds its annual public hearing for Community Development Block Grant (CDBG) funding allocation in March and forwards its recommendations to the City Council in April. Staff will provide a workshop for any commissioners who feel the need for a review of the CDBG process.

Recommendation: Review CDBG Public Hearing Process and answer any questions the CAC may have regarding the funding allocation for CDBG FY2017-2018.

X. Commissioners' Round Table

Background: This time is for Commissioners to share information they feel may be of interest to the Commission.

Review Subcommittee Member Assignments and Update as Needed

Budget	Leon, Lee, Gandhi, Kathapurkar (A)
Make a Difference Day:	Batilo, Mohsin, Lee, Sharma (A)
Milpitas Sign	Truong, Rosario, Batilo, Kathapurkar (A)
National Night Out:	Mohsin, Manassau, Truong, Chen (A)
NBO Awards:	Chen, Manassau, Rosario, Leon (A)
Spring Cleanup Day:	Sharma, Manassau, Batilo, Lee (A)
Town Hall Meeting:	Gandhi, Leon, Sharma, Truong (A)
Tree Planting:	Kathapurkar, Bilbao, Rosario, Mohsin (A)

XI. Adjournment: to February 7, 2018

KNOW YOUR RIGHTS UNDER THE OPEN GOVERNMENT ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public.
Commissions, boards, councils and other agencies of the City exist to conduct the people's business.

This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review.

Materials related to an item on this agenda submitted to the Community Advisory Commission after initial distribution of the agenda packet are available for public inspection at the Neighborhood Services Division at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas, during normal business hours.

For more information on your rights under the Open Government Ordinance or to report a violation of the ordinance, contact the City Attorney's office at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas, CA 95035 Phone 408-586-3040

The Open Government Ordinance is codified in the Milpitas Municipal Code as Title I Chapter 310 and is available online at the City's website www.ci.milpitas.ca.gov by selecting the Milpitas Municipal Code link.